**Capstone Projects**

**Team self-assessment**

**1. After finishing your project, are you able to fulfill all objectives of your proposal?**

Please list the steps from your proposal and respective achievement rates and shortcomings. If you achieved more than what you had proposed originally, please add it and describe your major achievements.

|  |  |  |
| --- | --- | --- |
| **Steps/items** | **% comp.** | **Comments** |
| Step 1 |  |  |
| Step 2 |  |  |
| ... |  |  |
| Additional item |  |  |

**2. What are the major obstacles your team has faced to fulfill your project objectives?**

Please analyze it through several tangents.

|  |  |
| --- | --- |
| **Data collection and preparation** |  |
| **Business insights generation** |  |
| **Proposal design** |  |
| **Team organization and management** |  |
| **Technical strength/weakness** |  |
| **Unforeseen issues** |  |

**3. Please list the contributions of individual team members in the projects and their roles.**

Write in % the overall contribution of each team member.

|  |  |  |
| --- | --- | --- |
| **Team members** | **% contr.** | **Comments** |
| Team member 1 |  |  |
| Team member 2 |  |  |
| ... |  |  |

**4. In finishing your project, summarize what your team, both at an individual level and at a group level, have learned in the process.**

|  |
| --- |
|  |

**5. If the capstone project starts over again, what would you do differently to address the issues you have identified and encountered.**

|  |
| --- |
|  |

**6. Can you think of other industries and topics on which you could apply the same technique and methodology you used in your capstone project?**

|  |
| --- |
|  |

**7. Please list the names of instructors and TAs you have discussed with for your project and estimate the amount of time you have spent with them.**

|  |  |  |
| --- | --- | --- |
| **Staff members** | **Time** | **Comments** |
| Instructor 1 |  |  |
| TA 1 |  |  |
| ... |  |  |